

5.04A

WORK HEALTH AND SAFETY POLICY

Rationale:

Mercy Education Limited (MEL) values its people and recognises that health and safety is integral to achieving excellent educational and work performance outcomes.

MEL is legally and morally committed to providing employees, students, contractors and visitors with a healthy and safe working and learning environment.

MEL will so far as is reasonably practicable, take action to improve and promote health, safety and wellbeing to prevent workplace injuries and illnesses at all MEL workplaces.

Definition:

Work Health and Safety (WHS) is concerned with protecting the safety, health and welfare of children, employees, visitors and any people who come into contact with MEL workplaces. By law, both employers and employees are responsible for health and safety in the workplace.

Policy Statement:

A01 Each MEL College and workplace will, as far as is reasonably practicable, take steps to:

- Prevent injury and illness in the workplace
- Consult with workers on health and safety issues
- Achieve continuous improvement through the monitoring and review of measurable targets and objectives and the ongoing improvement of our Workplace Health and Safety Management System
- Comply with relevant health and safety legislations
- Allocate adequate resources to maintain a safe and healthy workplace

A02 Each MEL College and workplace will, as far as is reasonably practicable meet their commitment to health and safety by:

- Identifying, assessing and controlling hazards and risks in the workplace
- Providing safe systems of work and work equipment

- Providing the necessary training and instruction for workers to perform tasks safely
- Providing necessary and appropriate supervision to facilitate safe work
- Reporting, recording and investigating all incidents
- Consulting with workers when devising and amending policies and procedures
- Communicating this policy to workers
- Regularly reviewing health and safety practices to ensure continued relevance and effectiveness

A03 All MEL employees, visitors, volunteers and contractors are required to:

- Take reasonable care for their own health and safety and the health and safety of others
- Act in a manner that does not put themselves and others at risk
- Report hazards and incidents
- Participate in appropriate WHS training as required
- Consult and co-operate with MEL on health and safety matters
- Cooperate with MEL on WHS matters including following MEL procedures and safety instructions

Associated Procedures:

Related Documents:

Review History

Approved September 2017

Next Review

2022

Version Control

Version	Date	Changes	Authorised
1	14/09/17	Original Public Release	Board